This memorandum consists of 7 pages.

| SECTION A - COMPREHENSION |  |  |  |
| :---: | :---: | :---: | :---: |
| No. | EXPECTED ANSWERS | MARKS | TOTAL |
| 1.1 | A $\sqrt{ }$ | 1 | 1 |
| 1.2 | The old woman and the young girl. $\checkmark /$ Manners maketh a man. <br> Either answer is acceptable. | 1 | 1 |
| 1.3 | The old woman and the young girl. $\checkmark /$ Manners maketh a man. $\checkmark$ <br> Either answer is acceptable. | 1 | 1 |
| 2.1 | C $\downarrow$ | 1 | 1 |
| 2.2 | that manners are important. $\checkmark$ | 1 | 1 |
| 2.3 | Manners are important $\sqrt{ }$ | 1 | 1 |
| 3.1 | A $\sqrt{ }$ | 1 | 1 |
| 3.2 | A $\sqrt{ }$ | 1 | 1 |
| 3.3 | The young girl behaved in a rude/insolent/impolite/ unmannered/offensive $\checkmark$ way. <br> Accept any of the given options. | 1 | 1 |
| 4.1 | A $\checkmark$ | 1 | 1 |
| 4.2 | hot and angry $\sqrt{ }$ Both 'hot' and 'angry' should be written to receive a mark. | 1 | 1 |
| 4.3 | She felt hot and angry. $\checkmark$ Both 'hot' and 'angry' should be written to receive a mark. | 1 | 1 |
| 5.1 | Early one morning. $\checkmark$ | 1 | 1 |
| 5.2 | early $\checkmark$ | 1 | 1 |
| 5.3 | D $\downarrow$ | 1 | 1 |
| 6.1 | C $\sqrt{ }$ | 1 | 1 |
| 6.2 | on her head. $\checkmark$ | 1 | 1 |
| 6.3 | She balanced/carried the cabbages on her head. $\checkmark$ | 1 | 1 |
| 7.1 | Yes, to teach her manners/To teach her to be polite/To teach her a lesson $\checkmark \checkmark$ <br> No, the old woman did not know why the girl was in such a hurry there might have been an emergency. <br> No marks should be allocated if the learner only answered yes/no. No marks should be allocated if the reason given is not relevant to the text. | 2 | 2 |
| 7.2 | Yes, to teach her manners/To teach her to be polite/To teach her a lesson $\checkmark \checkmark$ <br> No, the old woman did not know why the girl was in such a hurry there might have been an emergency. | 2 | 2 |


|  | No marks should be allocated if the learner only answered yes/no. No marks should be allocated if the reason given is not relevant to the text. |  |  |
| :---: | :---: | :---: | :---: |
| No. | EXPECTED ANSWERS | MARKS | TOTAL |
| 7.3 | Yes, to teach her manners/To teach her to be polite/To teach her a lesson $\checkmark \checkmark$ <br> No, the old woman did not know why the girl was in such a hurry there might have been an emergency. <br> No marks should be allocated if the learner only answered yes/no. No marks should be allocated if the reason given is not relevant to the text. | 2 | 2 |
| 8.1 | The girl on the bicycle would have ridden into her. $\checkmark$ She/ both of them could have been hurt or injured. $\checkmark$ The cabbages would have been lost. Any two of the above reasons. | 2 | 2 |
| 8.2 | the girl on the bicycle would have ridden into her. $\checkmark$ She/ both of them could have been hurt or injured. $\checkmark$ The cabbages would have been lost. <br> Any two of the above reasons. | 2 | 2 |
| 8.3 | the girl on the bicycle would have ridden into her. $\checkmark$ She/ both of them could have been hurt or injured. $\checkmark$ The cabbages would have been lost. $\checkmark$ Any two of the above reasons. | 2 | 2 |
| 9.1 | B $\checkmark$ | 1 | 1 |
| 9.2 | B $\checkmark$ | 1 | 1 |
| 9.3 | B $\sqrt{ }$ | 1 | 1 |
| 10.1 | D $\sqrt{ }$ | 1 | 1 |
| 10.2 | on a road/on a mountain. $\checkmark$ Either answer is acceptable. | 1 | 1 |
| 10.3 | On a road/On a mountain. $\downarrow$ Either answer is acceptable. | 1 | 1 |
| 11.1 | B $\sqrt{ }$ | 1 | 1 |
| 11.2 | she had to walk back a far way. $\checkmark$ | 1 | 1 |
| 11.3 | She had to walk back a far way. $\checkmark$ | 1 | 1 |
| 12.1 | village | 1 | 1 |
| 12.2 | She lived in a village. $\checkmark$ | 1 | 1 |
| 12.3 | A $\sqrt{ }$ | 1 | 1 |
| 13.1 | She dropped her manners. $\checkmark$ | 1 | 1 |
| 13.2 | A $\sqrt{ }$ | 1 | 1 |
| 13.3 | manners $\checkmark$ | 1 | 1 |
| 14.1 | 14.1.1 A $\checkmark$ | 1 | 6 |
|  | 14.1.2 A $\checkmark$ | 1 |  |
|  | 14.1.3 AV | 1 |  |
| 14.2 | 14.2.1 up $V$ | 1 |  |
|  | 14.2.2 D $\sqrt{ }$ | 1 |  |


|  | 14.2.3 A hill that rises quickly/ A hill with a quick ascend. $\checkmark$ Either answer is acceptable. | 1 |  |
| :---: | :---: | :---: | :---: |
| No. | EXPECTED ANSWERS | MARKS | TOTAL |
| 15.1 | She could speed because she was going downhill $\checkmark$ but had to go uphill when she went back. $\checkmark$ | 2 | 2 |
| 15.2 | She could speed because she was going downhill $\sqrt{ }$ but had to go uphill when she went back. $\checkmark$ | 2 | 2 |
| 15.3 | She was going downhill the first time $\checkmark$ but had to go uphill when she went back. $\checkmark$ | 2 | 2 |
| TOTAL SECTION A: 57 |  |  |  |
| SECTION B - LANGUAGE |  |  |  |
| 16.1 | November $\sqrt{ }$ | 1 | 1 |
| 16.2 | D $\sqrt{ }$ | 1 | 1 |
| 16.3 | November $\sqrt{ }$ | 1 | 1 |
| 17.1 | December $\sqrt{ }$ | 1 | 1 |
| 17.2 | B $\sqrt{ }$ | 1 | 1 |
| 17.3 | December $\sqrt{ }$ | 1 | 1 |
| 18.1 | October $\checkmark$ August $\checkmark$ | 2 | 2 |
| 18.2 | October and August $\checkmark$ | 2 | 2 |
| 18.3 | October $\checkmark$ August $\checkmark$ | 2 | 2 |
| 19.1 | Birthdays $\sqrt{ }$ | 1 | 1 |
| 19.2 | A $\sqrt{ }$ | 1 | 1 |
| 19.3 | Birthdays $\sqrt{ }$ | 1 | 1 |
| 20.1.1 | The girl nearly fell off the bicycle because she stopped suddenly. $\checkmark$ Punctuation must be correct. | 1 | 6 |
| 20.1.2 | The girl dropped something when she was riding her bicycle./ <br> When she was riding her bicycle the girl dropped something. Either answer is acceptable. Punctuation must be correct. | 1 |  |
| 20.1.3 | She stopped her bicycle after the old lady shouted at her./ <br> After the old lady shouted at her she stopped her bicycle. Either answer is acceptable. Punctuation must be correct. | 1 |  |
| 20.2.1 | The young girl is tired and angry. $\checkmark$ This is the only acceptable answer. | 1 |  |
| 20.2.2 | We are walking to the market if it does not rain./ If it does not rain we are walking to the market. Either answer is acceptable. Punctuation must be correct. | 1 |  |
| 20.2.3 | The girl was smart however she had no manners./ The girl was smart she however had no manners. Either answer is acceptable. Punctuation must be correct. | 1 |  |
| 21.1 | Two days ago the girl rode $\checkmark$ her bicycle. | 1 | 1 |
| 21.2 | The cabbages fell $\checkmark$ to the ground. | 1 | 1 |
| 21.3 | Yesterday the old lady walked $\checkmark$ to town. | 1 | 1 |
| 22.1 | C $\sqrt{ }$ | 1 | 1 |


| No. | EXPECTED ANSWERS | MARKS | TOTAL |
| :---: | :---: | :---: | :---: |
| 22.2 | churches $\checkmark$ | 1 | 1 |
| 22.3 | potatoes $\checkmark$ | 1 | 1 |
| 23.1.1 | C $\sqrt{ }$ ome back! $\sqrt{ }$ <br> Punctuation: capital $C$ and exclamation mark. | 2 | 2 |
| 23.1 .2 | H $\sqrt{ }$ ow did the young girl almost cause an accident? $\sqrt{ }$ Punctuation: capital H and question mark. | 2 | 2 |
| 23.1 .3 | $\mathrm{S} \sqrt{ }$ he rides on without looking behind her. Punctuation: capital S and full stop. | 2 | 2 |
| 23.2.1 | The old lady wanted to sell cabbages, $\checkmark$ tomatoes and lettuce at the market in $\mathbf{J} \checkmark$ ohannesburg. $\checkmark$ Punctuation: comma, capital J and full-stop. | 3 | 3 |
| 23.2.2 | The girl's name is $\mathbf{S} \checkmark$ arah and she lives in $\mathbf{P} \checkmark$ retoria. Punctuation: capital S, capital $P$ and full stop. | 3 | 3 |
| 23.2.3 | T $\checkmark$ he old lady plants, $\checkmark$ waters and harvests her own cabbages. <br> Punctuation: capital T, comma and full stop. | 3 | 3 |
| 24.1.1 | into $\checkmark$ | 1 | 6 |
| 24.1.2 | on/with $\checkmark$ Either answer is acceptable. | 1 |  |
| 24.1.3 | in $\checkmark$ | 1 |  |
| 24.2.1 | on $\checkmark$ | 1 |  |
| 24.2.2 | up/down/over $\checkmark$ Any of the given options. | 1 |  |
| 24.2.3 | towards $\checkmark$ | 1 |  |
| 25.1 | old $\checkmark$ soft $\checkmark$ | 2 | 2 |
| 25.2 | slowly $\checkmark$ up $\checkmark$ | 2 | 2 |
| 25.3 | sells $\checkmark$ cheap $\checkmark$ | 2 | 2 |
| 26.1 | The old woman screams / yells / bellows / screeches $\checkmark$ Any of the given options. | 1 | 1 |
| 26.2 | road $\sqrt{ }$ | 1 | 1 |
| 26.3 | cross $\sqrt{ }$ | 1 | 1 |
| 27.1.1 | youngest $\sqrt{ }$ | 1 | 5 |
| 27.1.2 | loudest $\checkmark$ | 1 |  |
| 27.2.1 | fastest $\checkmark$ | 1 |  |
| 27.2.2 | highest $\checkmark$ | 1 |  |
| 27.2.3 | best $\sqrt{ }$ | 1 |  |
| 28.1 | The rock fell from the mountain. $\checkmark$ <br> Rock the baby to sleep. <br> We are listening to rock music. <br> Any two sentences which show the difference in meaning of the word "rock". | 2 | 2 |
| 28.2 | It is my turn to watch television. $\checkmark$ <br> Turn around and face this way. $\checkmark$ <br> Dad took the wrong turn to go home. <br> Any two sentences which show the difference in meaning of the word "turn". | 2 | 2 |
| No. | EXPECTED ANSWERS | MARKS | TOTAL |


| 28.3 | You will be fine. <br> My father received a fine for speeding. Any two sentences which show the difference in meaning of the word "fine". | 2 | 2 |
| :---: | :---: | :---: | :---: |
| 29.1.1 | does $\checkmark$ | 1 | 6 |
| 29.1.2 | She does not jump $\checkmark$ into a ditch. | 1 |  |
| 29.1.3 | does not walk $\checkmark$ | 1 |  |
| 29.2.1 | are $\sqrt{ }$ | 1 |  |
| 29.2.2 | She is not minding her manners. $\checkmark$ | 1 |  |
| 29.2.3 | am not $\checkmark$ | 1 |  |
| 30.1.1 | boy $\checkmark$ | 1 | 6 |
| 30.1.2 | ram $\checkmark$ | 1 |  |
| 30.1.3 | mare $\checkmark$ | 1 |  |
| 30.2.1 | cow $\checkmark$ | 1 |  |
| 30.2.2 | cock $\sqrt{ }$ | 1 |  |
| 30.2.3 | sow $\checkmark$ | 1 |  |
| 31.1 .1 | went $\checkmark$ | 1 | 6 |
| 31.1.2 | was riding $\checkmark$ | 1 |  |
| 31.1 .3 | listens $\checkmark$ | 1 |  |
| 31.2.1 | will ride $\checkmark$ | 1 |  |
| 31.2.2 | running $\checkmark$ | 1 |  |
| 31.2.3 | played $\checkmark$ | 1 |  |
| 32. | selling $\sqrt{ }$ <br> One mark for correct spelling | 1 | 1 |
| 33.1 | girl's $\checkmark$ <br> Apostrophe must be inserted at the correct place. | 1 | 1 |
| 33.2 | ladys $\checkmark$ | 1 | 1 |
| 34. | uneven $\checkmark$ | , | 1 |
| 35. | hold $\checkmark$ | 1 | 1 |
| 36. | hers $\checkmark$ | 1 |  |
|  |  |  | 1 |
| 37. | Refer to the summary guidelines. (Page 6) | 6 | 6 |
| TOTAL SECTION B: 98 |  |  |  |
| SECTION C - WRITING |  |  |  |
| 38. | Refer to rubric for summary writing. | 15 | 15 |
| TOTAL SECTION C: 15 |  |  |  |

## Marking guidelines for Question 37 (Summary)

Use the following main points as a guideline. Learners should include any six of these points in their summary:
$>$ Both kinds of rhino are grey.
> The white rhino has a wide mouth.
> They eat leaves and plants.
$>$ White rhinos eat grass and plants found on the ground.
> They are called grazers.
> Black rhinos eat leaves on bushes and trees.
> They are called browsers.
$>$ The main problem is that they get killed for their horns.

## Marking the summary

The summary must be marked as follows:

## Mark Allocation

6 marks for 6 sentences (1 mark per main point)

| SECTION C - WRITING |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| QUESTION 38: WRITING (Personal Letter) |  |  |  |  |
| Indicate on the learner's script the mark allocated to the Format and Length ( $F=5$ ), Language ( $L=5$ ) and Content ( $C-5$ ) and total out of 15. |  |  |  |  |
| CRITERIA | LEVEL 1 | LEVEL 2 | LEVEL 3 | LEVEL 4 |
|  | 0-1 mark | 2-3 marks | 4 marks | 5 marks |
| Format | Very limited adherence to letter format, no address, salutation or ending. No paragraph (s) | Partial adherence to format. <br> Has at least an address. <br> Has one short paragraph | Good adherence to format. Fairly appropriate length. At least three complete sentences per paragraph. Address, salutation and ending are present but incorrectly structured. | Complete adherence to format. Appropriate length. |
|  | 0-1 mark | 2-3 marks | 4 marks | 5 marks |
| Language structure and use: <br> Punctuation, spelling | Completely inappropriate structure and tone. Weak sentence structure with no subject and verb. Numerous spelling, grammatical and punctuation errors. | Inappropriate structure and tone. Incomplete sentences. Few grammatical, spelling and punctuation errors. At least two sentences mostly without error. | Mostly appropriate structure and tone. Complete sentences, few grammatical, spelling and punctuation errors. <br> At least four sentences written with subject and verb. | Appropriate structure and tone. Variation of sentence types. Good use of language, spelling and punctuation marks with few errors. At least five or more sentences written complete with subject and verb. |
|  | 0-1 mark | 2-3 marks | 4 marks | 5 marks |
| Content | Completely off the topic. Purpose not achieved at all. | Mentions the topic with no adherence to it. Purpose not achieved. | Adheres to topic with minor deviations. Achieves purpose partially. | Complete adherence to topic. Achieves purpose fully. |

