



Province of the
EASTERN CAPE
EDUCATION

ENGLISH FIRST ADDITIONAL LANGUAGE P3

MEMORANDUM

COMMON TEST

JUNE 2014

**NATIONAL
SENIOR CERTIFICATE**

GRADE 12

N.B. This memorandum consists of 6 pages including this page.

This memorandum MUST BE USED TOGETHER WITH THE ATTACHED English FAL assessment rubrics for SECTIONS A, B, and C.

SECTION A: ESSAY

INSTRUCTIONS TO MARKERS

- Candidates are required to write ONE topic only.
- Full credit must be given for the candidate's own interpretation.
- Marking must be objective. Consider the background of the candidates and give credit for relevant ideas
- Use a 50-mark assessment rubric to mark the essays. The text produced by candidates must be assessed according to the following criteria as set out in the assessment rubric:
 - Content, planning and format (60%) – 30 marks
 - Language, style and editing (30%) – 15 marks
 - Structure (10%) – 5 marks

NOTE: No additional penalties may be imposed as the rubric itself imposes penalties. If contractions are used, they should be punctuated correctly. If not, they should be indicated as spelling mistakes.

1.1 A good deed

- Is a narrative essay/Descriptive/Reflective.
- Practical examples should be given.
- A strong storyline is recommended for a narrative.
- Vivid description must be given for a descriptive. (50)

1.2 Slaughtering of animals for cultural rituals should be regarded as a criminal offence. Do you agree?

- An argumentative essay.
- The essay must offer distinct opinion that is FOR or AGAINST.
- Candidates should sum up by referring to their strongest points.
- There should be a clear defence/motivation/argument of the position taken. (50)

1.3 That was a true test of friendship

- Narrative essay/reflective.
- Candidates should refer to a particular friend.
- Candidates should narrate what a friend did or expected.
- Candidates are expected to use the past tense and past perfect tenses.
- If reflective there must be a personal account of thought processes and feelings/emotions. (50)

1.4 Things that destroy your youth

- Descriptive essay/Narrative/Reflective
- Candidates should describe those things that destroy youth. (50)

1.5 Does true love only exist in movies? Discuss your views.

- Discursive essays.
- Both sides of the coin should be given.
- Sum up by tracking the stand point. (50)

1.6 I never thought that this day would come so soon.

- Narrative, Descriptive
- Candidates should relate to this expectation of the coming day. (50)

1.7.1 Description / Narrative**1.7.2**

- Candidates may interpret the pictures anyway.
- The interpretation should be linked to the pictures.
- Candidates should give the essay a suitable title. (50)

TOTAL SECTION A: 50

SECTION B: LONGER TRANSACTIONAL TEXT**INSTRUCTIONS TO MARKERS**

- Candidates are required to answer ONE question.
- Marking must be objective. Consider the background of the candidates and give credit for relevant ideas
- Use a 30-mark assessment rubric to mark responses to this section. The text produced by candidates must be assessed according to the following criteria as set out in the assessment rubric:
 - Content, planning and format (60%) – 18 marks
 - Language, style and editing (40%) – 12 marks

NOTE: No additional penalties may be imposed as the rubric itself imposes penalties.

2.1 Formal Letter

- Conventions - Two addresses
 - Salutation Dear sir/Madam
 - Subject title
 - Conclusion

(30)

2.2 CV and Covering Letter

CV (include the following):

- Personal details
- Grade passed
- Work experience (if any)
- Hobbies and interest
- References
- Use CV format

Covering Letter:

- Writers address, date, recipients address, salutation
- Heading
- Content must respond to the advertised position.
- Closing
- Signature

(30)

2.3 Book Reviews

Candidates are expected to write the title and the author of the book.

- Date of the publication
- Summary of the contents
- Reasons why it should be read
- Who is suitable to read the book
- Language used in the book-its suitability (30)

2.4 Speech

Candidates can include inter-alia.

- Exam preparation
- Tips on studying
- Study Time-table
- Revision plans (30)

TOTAL SECTION B: 30

SECTION C: SHORTER TRANSACTIONAL TEXT**INSTRUCTIONS TO MARKERS:**

- Candidates are expected to answer ONE question
- Marking must be objective. Consider the background of the candidates and give credit for relevant ideas.
- Use a 20-mark assessment rubric to mark responses in section. The text produced by candidates must be assessed according to the following criteria as set out in the assessment rubric:
 - Content, planning and style (60%) – 12 marks
 - Language, style and editing (40%) – 8 marks

3.1 Invitation

Card should include inter-alia:

- The date of the wedding
- Wedding partners
- Venue
- Theme of the wedding
- RSVP and contact details (20)

3.2 Postcard

- Name of the province and town
- Details of the activities done or places of interest seen (20)

3.3 Instructions

Candidates should give clear instructions

- Instructions must be clear and in a logical sequence.
- The language should be clear.
- Must be written in point form. (20)

TOTAL SECTION C: 20
GRAND TOTAL: 100